

DELIVERED BY REGISTERED MAIL

Kahnawà:ke, Ohiarikhó:wa/July 26, 2018

JANE DOE

P.O. Box __
Mohawk Territory of Kahnawà:ke
J0L 1B0

RE: MCK HOUSING DEPARTMENT

She:kon _____,

As you may be aware through local media or previous letters, it has recently come to the attention of the Mohawk Council of Kahnawà:ke that there have been accounting discrepancies regarding payments made directly to the MCK Housing Department.

We want to assure you that we are taking all necessary steps to rectify the situation and to ensure that reconciliation of the accounts occurs in a timely manner. We take our role in promoting the well-being of Kahnawa'kehró:non very seriously. As such, the MCK is working diligently to reconcile accounts as quickly as possible and we are committed to ensuring that no valid payment made goes unaccounted for.

To ensure the proper functioning of the Housing Department throughout the MCK's internal assessment, in my capacity as Executive Financial Officer, I have taken over the functioning of the Housing Department. Until further notice, please direct all of your communications regarding Housing files to me, Paul Rice, to be dealt with by a member of our assessment team.

For your part, we ask:

1. That you continue making all regular payments owed for any and all mortgages, repair loans, rental payments or any other Housing product. Please note that all payments must be made at the MCK Main building reception; and,
2. That you review the enclosed statement of account and compare it to your records. Should you have any difficulty understanding the statement or find any inconsistencies with your own records, please do not hesitate to contact me.

I repeat and confirm our promise that the MCK will not take any action regarding arrears of debts owed for any mortgages, rental payments or repair loan amounts during this period of review and that the MCK will not evict any tenant due to current debts.

We would like to apologize for any inconvenience or unnecessary stress that this situation has caused and will do our best to keep you up to date on the progress of our assessment. We ask for your patience while this assessment is taking place. A member of our assessment team will contact you shortly to book a meeting time in order to review your file.

**MOHAWK COUNCIL OF KAHNAWÀ:KE
EXECUTIVE DIRECTOR'S OFFICE**

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c.c.: Alana Goodleaf Rice, Executive Director
Kevin Kennedy, Executive Operations Officer