



INTERNAL/EXTERNAL

JOB OPPORTUNITY

<u>POSITION:</u>	Registrar of the Kanien'kehá:ka of Kahnawà:ke Law, and Kahnawà:ke Residency Law
<u>DURATION:</u>	Indeterminate – Permanent/Full-Time Probation Period- Twelve (12) Months
<u>DESCRIPTION:</u>	See Attached Job Description
<u>SALARY:</u>	\$1,007.25 per Week
<u>Hours of Operation</u>	8:30 a.m -4:00 p.m (Monday to Friday)
<u>Hours per week</u>	37.5 Hours per Week
<u>DEADLINE FOR APPLICATION:</u>	Friday, March 8, 2019 @ 4:00 p.m.
<u>REQUIREMENTS:</u>	<u>ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE DEADLINE FOR YOUR APPLICATION TO BE CONSIDERED.</u>

- A **Signed Privacy Waiver** allowing a security check to be performed along with a **copy of a valid photo ID.**
 - **Letter of Intent**
 - **Resume**
 - **List Name and Contact Number of three (3) professional references.**
 - **Provide Proof of Educational Requirements.**
- (See attached job description for the qualifications).**

Please forward your application to:
Dawn Stacey, Employee Placement Administrator
Human Resources Unit
Mohawk Council of Kahnawà:ke

*** A preference will be given to Aboriginal candidates**

Please note: *Job descriptions and waivers can be obtained from the Main Reception area at the Mohawk Council of Kahnawà:ke. *A photocopy picture ID is required upon application: (Driver's license OR Band Card OR Medicare card).

- **Please ensure applications are submitted complete as requested. Incomplete applications may not be considered.**
- **If you are e-mailing your application please ensure you advise the Employee Placement Administrator prior to sending.**