

STRENGTH

PEACE

UNITY

# Mohawk Council of Kahnawake



P.O. Box 720  
Kahnawake Mohawk Territory J0L 1B0

*'Isi Nīkaió 'tenhiseró:tens Ne Onkweshón:'a Rotiió'tens*

**HUMAN RESOURCES UNIT**

Tel.: (450)632-7500  
Fax: (450)638-5958

Website: [www.kahnawake.com](http://www.kahnawake.com)

## Job Description

| GENERAL INFORMATION             |  |
|---------------------------------|--|
| <b>Job Title:</b>               | Peacekeeper                                      |
| <b>Division:</b>                | Justice Services, Kahnawà:ke Mohawk Peacekeepers |
| <b>Date of Job Description:</b> | October 2008                                     |
| <b>Terms:</b>                   | Indeterminate                                    |
| <b>Job Reports To:</b>          | Corporal   |

| THE INCUMBENT              |          |
|----------------------------|----------|
| <b>Name of Incumbent:</b>  |          |
| <b>Date of Hiring:</b>     |          |
| <b>Name of Supervisor:</b> | Corporal |

| GENERAL JOB DESCRIPTION  |
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| Under the direction of the Corporal, patrols the territory of Kahnawà:ke and provides law enforcement services and assistance to the territory, aimed at ensuring the peace, order and security of Kahnawà:ke through the application of the Mohawk Law and adopted legislations, customary laws and protection of the land. |

| RESPONSIBILITIES  | TASKS  |
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| To conduct regular patrols of the Kahnawà:ke Territory. | <ul style="list-style-type: none"> <li>➤ Inspects vehicle and equipment prior to patrols.</li> <li>➤ Ensures proper working order of weapons.</li> <li>➤ Conducts regular radar checks and issues tickets for Highway Code violations.</li> <li>➤ Surveys road conditions and communicates maintenance or repair requirements.</li> <li>➤ Ensures road signs are in proper condition.</li> <li>➤ Surveys community activity on a regular basis, investigates peculiarities or potential problem situations, ensures citizens respect laws of the community and investigates potential weaknesses.</li> <li>➤ Surveys community owned businesses, buildings, restaurants, clubs and other community establishments to ensure peace and respect of the law.</li> <li>➤ Investigates suspicious vehicles and situations, suspected</li> </ul> |

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|   | <p>persons or groups of people.</p> <ul style="list-style-type: none"> <li>➤ Intercepts automobilists contravening Kahnawà:ke by-laws or any other law.</li> <li>➤ Communicates all activities to the Dispatcher.</li> <li>➤ Prepares ledger of daily activities.</li> </ul>   |
| <p>To respond to occurrences, accidents and other incidents.</p>                          | <ul style="list-style-type: none"> <li>➤ Responds to calls communicated by the Dispatcher or incidences occurring during the course of regular patrol.</li> <li>➤ Prepares preliminary occurrence reports.</li> <li>➤ Ensures the Dispatcher is kept up to date of all personal activities while responding to calls.</li> <li>➤ Responds to accidents and conducts accident investigations.</li> <li>➤ Assists in searches, raids and rescue operations as required, assesses seriousness of the situation and determines need to call for assistance.</li> <li>➤ Determines the nature of each infraction and employs appropriate procedures.</li> <li>➤ Administers breath analyzer test, interprets results and takes corrective action, if qualified to administer such tests.</li> <li>➤ Completes occurrence reports in accordance with pre-established procedures and ensures appropriate details and facts are recorded.</li> <li>➤ Documents and records vehicles impounded and/or abandoned. Records dates towed, dated impounded, towing/impounded charges and assigns account numbers, dated claimed, dates released.</li> </ul> <p><u>In the event of a major crime</u></p> <ul style="list-style-type: none"> <li>➤ Ensures the scene is properly protected,</li> <li>➤ Calls for proper assistance,</li> <li>➤ Places persons under arrest and reads rights</li> <li>➤ Conducts body and other searches.</li> <li>➤ Seizes and registers objects at the scene.</li> <li>➤ Ensures their protection.</li> <li>➤ Assesses and determines need to utilize weapons and other equipment. .</li> <li>➤ Ensures the security, well-being, transportation, release and rights of all persons under his/her custody.</li> <li>➤ Reports in writing all uses of force to the Peacekeeper Administration</li> </ul> |
| <p>To participate in conducting investigations for case files opened by the position.</p> | <ul style="list-style-type: none"> <li>➤ Conducts routine investigations to obtain evidence and additional details related to occurrences handled by the position, documents findings and prepares reports.</li> <li>➤ Discusses case files with the Corporal/Staff Sergeant to keep up to date on requirements. Responds to directives issued by the chain of command.</li> <li>➤ Assists in the conduct of interrogations and interviews as directed by the Corporal/Investigator.</li> </ul>  |

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|  | <ul style="list-style-type: none"> <li>➤ Responds to routine requests for information on the status of each investigation handled by the position.</li> <li>➤ Obtains charge records from CRPQ operator for all case files.</li> <li>➤ Keeps abreast of the status of each file handled by the position.</li> </ul>  |
| To provide on the job training to Peacekeepers in training if and when required.   | <ul style="list-style-type: none"> <li>➤ Instructs Peacekeepers in training in the application of all law enforcement procedures through the provisions of real life examples.</li> <li>➤ Supervises the response to routine calls.</li> <li>➤ Discusses pros and cons of methodology and assists the Peacekeeper in training in selecting most appropriate methodology in a given situation.</li> <li>➤ Determines the proficiency level of Peacekeepers in training under direct supervision for training purposes.</li> </ul> |
| <ul style="list-style-type: none"> <li>➤ Performs other job related duties as assigned by immediate supervisor.</li> </ul> |  |

### ACCOUNTABILITY

- To ensure the peace, order and security of Kahnawà:ke;
- To employ appropriate procedures and method of handling the person(s);
- To use weapons and equipment as required and within the constraints of policies, procedures and ethics;
- To use tact in handling domestic disputes and other disputes;
- To determine most appropriate methods to employ to ensure the proper protection of the scene and the need for support and/or specialists;
- To maintain confidentiality;
- To adhere to the MCK Administration Manual-Personnel Policy and Kanien'keha language initiatives.

### QUALIFICATIONS

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| <b>Education and Experience Required</b> | <ul style="list-style-type: none"> <li>➤ High School Diploma</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>➤ DEC in Law Enforcement, plus graduation from a recognized Police Academy;</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>➤ Certified Police Officer.</li> </ul>   |
| <b>Skills Requirements</b>               | <ul style="list-style-type: none"> <li>➤ Formal knowledge and training in the application of law enforcement functions, Mohawk law and customary laws;</li> <li>➤ Sound knowledge of the Kahnawá:ke territorial boundaries, geographical particularities, mentalities and behavior patterns of both permanent resident and surrounding communities, criminal</li> </ul> |

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|  | <p>and particularities of the territory, and the adopted legislations;</p> <ul style="list-style-type: none"> <li>➤ The Incumbent must meet all eligibility criteria subject to Section 13 of the Kahnawà:ke Peacekeeper Law, as well as, the following requirements: <ul style="list-style-type: none"> <li>➤ Undergo periodic psychological examinations;</li> <li>➤ Semiannual medical exam;</li> <li>➤ Physical fitness standards testing;</li> <li>➤ Random drug testing;</li> </ul> </li> <li>➤ Ability to communicate in the Kanien'keha and French languages is a definite asset;</li> <li>➤ Willingness to learn Kanien'keha is a requirement.</li> </ul> |
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THE IMMEDIATE SUPERVISOR

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THE INCUMBENT

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DIRECTOR OF HUMAN RESOURCES