

STRENGTH  
PEACE  
UNITY

# Mohawk Council of Kahnawake



P.O. Box 720  
Kahnawake Mohawk Territory J0L 1B0

*'Tsi Nikaio' tenhiseró:tens Ne Onkweshón:'a Rotiió'tens*

**HUMAN RESOURCES UNIT**

Tel.: (450)632-7500

Fax: (450)638-5958

Website: [www.kahnawake.com](http://www.kahnawake.com)

## JOB OPPORTUNITY

### **KAHNAWAKE SUMMER STUDENT EMPLOYMENT PROGRAM (KSSEP) 2022**

- POSITION:** Junior Lifeguards (3), Sports & Recreation Unit
- DURATION:** Nine (9) Weeks – Full-Time (June 27, 2022 – August 26, 2022)
- DESCRIPTION:** See Attached Job Description
- SALARY:** Based on Tawatohnhi'saktha KSSEP rates  
LEVEL C – CEGEP - \$15.15 per hour
- HOURS OF OPERATION:** Rotating Schedule  
30 Hours per week
- DEADLINE FOR APPLICATION:** Open until position is filled
- REQUIREMENTS:** **ALL REQUIRED DOCUMENTS MUST BE SUBMITTED BEFORE THE DEADLINE FOR YOUR APPLICATION TO BE CONSIDERED**
- A **Signed Privacy Waiver** allowing a security check to be performed along with a **copy of a valid photo ID**
  - **Letter of intent**
  - **Resume**
  - **Names and telephone numbers of three (3) references**
- SPECIAL REQUIREMENTS:** All applicants **MUST** be registered as a Student with the Tawatohnhi'saktha KSSEP.

**PLEASE NOTE:** Job descriptions can be obtained at [www.Kahnawake.com](http://www.Kahnawake.com) website and [www.KEDC.biz](http://www.KEDC.biz)

**We will only be accepting applications by e-mail at this time. Please forward your complete application via e-mail only to: [Applications@mck.ca](mailto:Applications@mck.ca)**

Should you have any questions contact:  
Audrey Leborgne, HR Generalist OR  
Dawn Stacey, Manager of Recruitment & Staffing  
Human Resources Unit

STRENGTH  
PEACE  
UNITY

# Mohawk Council of Kahnawake



P.O. Box 720  
Kahnawake Mohawk Territory J0L 1B0

*Tsi Nikaio'tenhsiro:tens Ne Onkweshon:'a Rotiio'tens*

**HUMAN RESOURCES UNIT**

Tel.: (450)632-7500  
Fax: (450)638-5958  
Website: [www.kahnawake.com](http://www.kahnawake.com)

## Job Description

GENERAL INFORMATION	
<b>Job Title:</b>	Junior Lifeguard (Kahnawake Beach)
<b>Division:</b>	Sports & Recreation Unit
<b>Date of Job Description:</b>	9 weeks Fixed Term 30 hrs/wk
<b>Terms:</b>	
<b>Job Reports to:</b>	General Manager of the Sports Complex and Facilities

THE INCUMBENT
<b>Name of Incumbent:</b>
<b>Date of Hiring:</b>
<b>Name of Supervisor:</b>

GENERAL JOB DESCRIPTION
Under the supervision of the General Manager of the Sports Complex and Facilities, will perform duties related to the safety, security, maintenance and operation of the Kahnawà:ke Beach. This position will require enrollment in and successfully obtaining Bronze Cross certification as well as First AID/CPR/AED certification.

RESPONSIBILITIES	TASKS
Assumes Responsibility for the Safety and Security of Visitors and Staff of the Kahnawake Beach.	<ul style="list-style-type: none"> <li>➤ Constantly monitors swimmers in water and Beach Visitors;</li> <li>➤ Acts as a first responder to any injured persons in water or on Beach premises;</li> <li>➤ Addresses emergency situations (rescues, injuries, etc.) in a timely and professional manner;</li> <li>➤ Contacts Kahnawake Peacekeepers/Kahnawake Fire Brigade in case of emergency situation;</li> <li>➤ Ensures that visitors adhere to all Beach safety rules;</li> <li>➤ Deals with security issues as they occur, calling Peacekeepers, communicating with visitors and contacting Immediate Supervisor as needed;</li> <li>➤ Responsible for documenting emergency or security issues and keeping shift logs after the fact;</li> <li>➤ Responsible for COVID-19 social distancing reminders at Beach</li> </ul>

	<ul style="list-style-type: none"> <li>➤ Responsible for reminding visitors of safety rules on the dock and slide; and</li> <li>➤ Ensures no youth climb on the lifeguard's chair.</li> </ul>
Ensures the daily operations of the Kahnawake Beach	<ul style="list-style-type: none"> <li>➤ Ensures beach area is free of broken glass, debris or other dangerous obstacles;</li> <li>➤ Ensures cleanliness of the Rescue Station, intermittent sanitization of portable washrooms;</li> <li>➤ Responsible for sales of concession items as needed; and</li> <li>➤ Responsible for filling out sales sheets or other logs as required.</li> </ul>
<ul style="list-style-type: none"> <li>➤ Performs other job related duties as directed by immediate supervisor.</li> </ul>	

<b>ACCOUNTABILITY</b>	
<ul style="list-style-type: none"> <li>➤ To monitor swimmers and maintain safety practices and procedures,</li> <li>➤ To ensure work is performed in an efficient and timely manner,</li> <li>➤ To make rapid decisions regarding the safety and security of staff and visitors regarding the water</li> <li>➤ To use discretion and handle safety and security issues with Visitors,</li> <li>➤ To ensure supervision of Visitors to the Beach;</li> <li>➤ To ensure the cleanliness and routine maintenance of the premises</li> <li>➤ To deal with internal and external clients in a tactful, discrete and courteous manner;</li> <li>➤ To maintain confidentiality;</li> <li>➤ To adhere to the MCK Administration Manual-Personnel Policy and Kanienkeha Language Initiatives.</li> </ul>	

<b>QUALIFICATIONS</b>	
<b>Education and Experience Required</b>	<ul style="list-style-type: none"> <li>➤ CPR/First Aid/AED training, Bronze Cross certificate, or enrolled in the course;</li> </ul> <p style="text-align: center;">plus</p> <p style="text-align: center;">KSSEP student enrolled in an educational program for 2022.</p>
<b>Skills Requirements</b>	<ul style="list-style-type: none"> <li>➤ Knowledge of water safety, rescue/First Aid principles;</li> <li>➤ Physically fit, athletic background, proven swimming ability;</li> <li>➤ Responsible and strong work ethic;</li> <li>➤ Strong communication and customer service skills;</li> <li>➤ Ability to work independently;</li> <li>➤ Ability to work overtime in evenings and on weekends appreciated;</li> </ul>

	<ul style="list-style-type: none"><li>➤ Ability to work in constant exposure to heat and outdoor environment;</li><li>➤ Ability to communicate in Kanien'kéha and French is an asset;</li><li>➤ Willingness to learn Kanien'kéha is required.</li></ul>
--	---

\_\_\_\_\_  
THE IMMEDIATE SUPERVISOR

\_\_\_\_\_  
THE INCUMBENT

\_\_\_\_\_  
DIRECTOR OF HUMAN RESOURCES