



## Instructions for the completion of MSI A and MSI B forms

### This New Client Information package consists of the following documents:

- Understanding Mohawk Self Insurance (5 Pages)
- Instructions for the completion of MSI A and MSI B forms (1 page)
- MSI Mode of Payment Procedure (2 Page)
- Policy, Regulations and Procedures V-072111-1 Effective April 1, 201 – March 31, 2014 (37 Pages)
- MSI A Application & Agreement Form (1 Page)
- MSI B Employee Information Sheet (1 Page)
- Pamphlet: Providing A Better Quality of Life for Employers (1 page double sided)
- Pamphlet: Providing A Better Quality of Life for Workers ( 1 page double sided)
- Pamphlet: Know your Rights and Responsibilities (1 page double sided)
- Sheet: Safety and Health on the Job (1 Page)
- Poster: In Case of Injury at work (1 Page 11x17 laminated)
- Cover Letter Employer Subsidy for hiring an MSI Claimant (1 Page)
- Mohawk Self Insurance Subsidy Program for an employer hiring a worker who has suffered an employment injury (10 Pages)
- Website listing
- Poster: Wage Subsidy (1 Page 11x17)

<b>MSI A</b> <b>Application and Agreement Form</b>	Must be completely filled out, signed and dated by the employer.
<b>MSI B</b> <b>Employee Information Sheet</b>	Must be completely filled out by both the employer and the employee, signed and dated by employee and signed the employer.

MSI A and MSI B forms are to be hand delivered to the MSI Client Information Administrator to start the registration process.

If you have any questions, please contact Chelsea Phillips at 450-638-0500 ext. 2338