

Claimant's name: _____

As a MSI recipient, you have a responsibility to cooperate in your own recovery process including Labour Market Re-Entry Plan (LMR) and in your return to work. You make an essential contribution to the Company's success through your daily work. When you are absent, your manager has to make adjustments in work assignment. As a result, any information your physician can provide as to your eventual return to work, either full-time, part-time, or with restrictions during recovery, will be very useful.

To be eligible for MSI benefits under the Mohawk Self Insurance plan, you must comply with the following conditions.

IMPORTANT: Failure to do so may result in termination of disability benefits.

Medical reports:

- a) Have all MSI forms COMPLETED including MSI-1 WORKER FORM, MSI-2 Employer form & MSI-3 PHYSICIAN'S REPORT form when submitting to MSI.
- b) Supply to the MSI Claims Officer the most recent detailed pay stub from your employer

Medical treatment:

- a) You must receive appropriate MEDICAL treatment during your absence.
- b) Initial treatment should be provided by a qualified medical practitioner. Treatment by a health care practitioner other than a physician—a chiropractor or psychologist, for example—is acceptable on the condition that a diagnosis has first been made by a qualified medical practitioner and that the nature and duration of the treatment have been specified by this physician.

Acclaim:

- a) During your absence, MSI/ACCLAIM may contact your treating physician or specialist, or may contact you, to obtain additional information on your medical condition, treatments and stage of recovery.
- b) During your absence, MSI/ACCLAIM may ask you to see a designated consulting physician to confirm a diagnosis, prescribed treatment, estimated length of absence or restrictions. Failure to attend or to co-operate with the exam without a valid reason may result in suspension of your disability benefits.

Confidentiality: All personal health information such as the diagnosis/medical condition is confidential as per MSI policies and procedures. An expected return to work date/work restrictions are to be provided to MOHAWK SELF INSURANCE (MSI) and ACCLAIM Ability Management.

Communication:

- a) Your immediate supervisor must be kept informed of your progress and the anticipated date of your return to work, once determined.
- b) If you plan on leaving your usual place of residence, you must give at least one week's notice to MOHAWK SELF INSURANCE (MSI), who will request medical advice from ACCLAIM. Failure to comply with this condition will result in termination of benefits.

Responsibility:

- a) You should follow the advice of your treating physician and take steps to ensure a quick and complete recovery.
- b) Performing activities that are incompatible with your disability or working at other employment may result in the termination of benefits.
- c) You are responsible in meeting with your treating physician on a monthly/regular basis to update your medical status and discuss health related concerns associated with a successful return to work.
- d) All treatment plans recommended by the treating physician must be adhered to; failure to do so may result in a suspension of benefits.
- e) Ongoing communication between you and MSI/ACCLAIM Ability is fundamental in expediting a successful recovery and a smooth transition back into the workforce.
- f) Assist in your return to work as quickly and safely as possible.
- g) Cooperate in your treatment plan, return to work or your labor market re-entry plan (LMR)
- h) Report any changes in your situation related to your income, health status, job or any other circumstance that may affect your MSI entitlements
- i) Cooperate with your treating physician, specialist or other health care practitioners
- j) Advise MSI if you are unable to attend scheduled appointments as recommended in your rehabilitation and treatment plan
- k) Obtain a release to return to work from your doctor prior to resuming work activities
- l) Refuse to perform work activities that involve gross and willful negligence
- m) Comply with instructions in a timely manner
- n) Report income from any other source other than MSI
- o) Inform your employer or supervisor details regarding your injury
- p) Take measures to prevent further incidents
- q) If you miss appointments for no valid reason the costs and or days indemnity benefits will be deducted from your next cheque.

Light or modified duty:

If you are medically approved to perform light or modified duties, MSI/ACCLAIM will work in collaboration with your employer in order to accommodate your return to work depending on the availability of light or modified duties.

I have read and agree with the above conditions while on MSI benefits. I agree to adhere to these conditions and understand that failure to do so will result in the termination of benefits.

Claimant's Signature: _____

Date: _____

Witness: _____

Date: _____

NOTE TO CLAIMANT: RETAIN THIS FOR REFERENCE

MSI CLAIMANT'S RESPONSIBILITIES (May 2010)